



COVID-19 SAFETY PLAN AND GUIDELINES
West River Sailing Club
V.1.2

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WRSC Covid-19 Safety Committee

Committee Purpose

The purpose of the WRSC Covid-19 Safety Committee is to produce guidance on WRSC's response to the Covid-19 pandemic. This Covid-19-related guidance is intended to aid decision making for all WRSC activities, to form policies for the safety of the WRSC Membership, and to educate the WRSC membership on the policies formed. The WRSC Covid-19 Safety Committee is a special committee.

The committee shall produce and maintain advisory documents and plans to mitigate the impact of Covid-19 on WRSC activities and membership.

The committee subsumes any publications made by WRSC related to Covid-19.

Committee Members

Members of the WRSC Executive Board

Commodore	Lincoln Philips
Vice Commodore	Al Sutherland
Past Commodore	Nolan Stokes
Rear Commodore	Jimmy Blake
One Design Member-at-Large	Reed Wickner
Cruising Member-at-Large	Joe Casey
Big Boat Member-at-Large	Heidi Bay
Treasurer	Daphne Byron
Secretary	<i>Unfilled Position</i>
Fleet Captain	<i>Unfilled Position</i>

Director of Communications	Bryan Bay
Director of Education	Heidi Bay
House	Al Sutherland
Grounds	Jimmy Blake

If you think you can be of assistance to this committee, please volunteer by emailing communications@westriversc.com

Point of Contact

Director of Communications, communications@westriversc.com

General Steps to Reduce Risk Taken Before 5/25/2020

Measures Taken to Reduce the Spread

To reduce the chances of spreading the virus at WRSC and to follow Maryland guidelines, the following steps will be required of anyone on WRSC Property.

Measures Persons on WRSC Property Must Take

1. Face Coverings per the Maryland Health Department must be in use at all times while on club property.
2. Users of shared club property (cranes, dollies, gate) must sanitize before and after using the shared property.

Measures WRSC has Taken.

1. WRSC has continually updated the WRSC Membership and Public through our "Club Status: Covid-19 Alerts & Updates" page www.westriversc.com/covid-19
2. Publications from WRSC involving Covid-19.
 - a. [3/21/2020 Announcement on the impacts of COVID-19 on WRSC and our Activities](#)
 - b. [3/25/2020 Update on COVID-19's impact on WRSC: Clubhouse Closed.](#)
 - c. [4/14/2020 An Update to Members & the Public: Clubhouse Grounds, Recreational Boating Ban.](#)
 - d. [4/15/2020 Burgees That Care](#)
 - e. [4/17/2020 WRSC Cares Initiative](#)
 - f. [5/7/2020 "Safe Boating Guide" for these Covid-19 Times](#)
3. The cancellation of WRSC sponsored events that risk the spread of the virus per state of Maryland restrictions..
4. WRSC is also following the steps laid out through the rest of this document.

Restricted Use of Club Property

To reduce the chances of spreading the virus at WRSC and to follow Maryland guidelines, regulations, and or laws, the following restrictions are in place:

1. The Clubhouse is closed to all member use. The codes for the locks have been changed to insure we follow Maryland regulations aimed at preventing the spread of the virus.
2. The use of the Shared Boat Program has been suspended until further notice.

Sanitization Efforts of WRSC Prior to 5/25/2020

On March 25, 2020, the WRSC executive board acknowledged that WRSC does not have the capability to effectively sanitize the Clubhouse, and made the decision to close the clubhouse to public and member use before being required to do so by the state of Maryland. When Maryland guidelines change allowing the reopening of the clubhouse, this decision will be revisited immediately by the WRSC executive board.

Re-Opening of WRSC & Use Procedures After 5/25/2020

WRSC has developed varying levels of event procedures for club sponsored events, depending on the scale and expected participation of the event, along with other programs to protect the membership.

Updated Sanitization Efforts of WRSC as of 5/25/2020

As of 5/21/2020, WRSC partially reopened the clubhouse with the following steps.

- Entry is only allowed through the side door, the code for this door has been returned to what is marked on membership cards.
- Access is only permitted to the restrooms, the rest of the clubhouse is taped off and restricted.
- Members are expected to sanitize after themselves using the following set up.
 - There are 32 oz. spray bottles labeled "Sanitizing Liquid mixed per CDC recommendation" will be placed on restroom counters and near the side door.
 - Use these bottles and paper towels from the touch free dispensers to sanitize all surfaces you come in contact with.
 - There is a 5 gallon dispenser in the hallway with the same CDC recommended sanitizing liquid in the case that the spray bottles need to be refilled.
 - If this supply is running low, contact Al Sutherland, 443-223-8679

Covid-19 Liability Form

At the recommendation of US Sailing, WRSC is using a Covid-19 Liability Form created by US Sailing, "US Sailing Waiver and Release of Liability." All participants of club-sponsored events are required to sign this document along with the WRSC membership. This includes but is not limited to all participants in WRSC Education Programs, Regattas, Races, and social events.

WRSC Property Occupancy Limits

Posted at the entrances of the building, WRSC will state an occupancy maximum for the WRSC clubhouse of 1 person at any one time. We request everyone exercise good judgement, prudence and safe behavior.

On the clubhouse grounds, all persons are requested to maintain social distancing per Anne Arundel County guidelines and prevent gatherings of more than 10 people.

Level System

WRSC has established a level system to announce what level of preventative actions are required of visitors in relation to Covid-19. For those approaching by water, WRSC will fly the flag representing the number of the level on the flagpole and at the beginning of the dock. For

those approaching by land, WRSC will clearly mark the level on the entry gate post. The explanation of the levels will also be at the listed locations.

Levels represent the actions required of all persons on club property, not the actions of the Club itself. *Varying levels simply refer to how members and visitors should act while on club property.*

These levels may be updated to reflect new guidance at any time.

First and foremost, if you are having ANY of the typical COVID-19 symptoms, please don't come to the club. We are all relying on everyone exercising good judgement and care for their peers at the Club.

Level 4

WRSC has returned to "normal" operation. No measures are in place in relation to Covid-19.

Level 3

Persons are required to maintain these minimal steps:

- Masks are not required.
- Social distancing must be maintained (six feet).

Level 2

Persons are required to maintain these minimal steps:

- Masks must be worn at all times by all persons on WRSC Property, unless per Anne Arundel County guidelines you are not supposed to.
- Social distance must be maintained (six feet).
-

Level 1

Persons are required to maintain these minimal steps:

- Masks must be worn at all times by all persons on WRSC Property, unless per Anne Arundel County guidelines you are not supposed to.
- Social distance must be maintained (six feet).
- All parties participating in club events held under a Level 3 operation are subjected to a temperature measurement before being allowed onto WRSC property. Anyone with a temperature above 100 F will be rejected entry.
- Level 1 is intended for, but not limited to, education and regatta days.

Launching & Coming Ashore

Beach & Ramp

- Only two boats are allowed to be actively using the beach and ramp at a time.

- Ten feet must separate boats while waiting to launch and to pull up.

Cranes

- Boats should be separated by ten feet while waiting to launch and while tied to the WRSC dock. *As a unit of measure, our dock pilings are approx. 11 feet apart.*
- Social distancing per Anne Arundel County guidelines must be followed while on the dock and while waiting in line/using the cranes.
- Sanitization is required before and after use of the cranes.

Use of Shared Boat Program Boats

Use of the Shared Boat Program boats, when allowed, will follow the following procedures.

- There is a mandated two day period between different users of boats in the program.
 - Reservation through the website will maintain the two day period.
 - The two day period can be nulled if the boat is used by the same persons.
- The Shared Boat Program will not use the sheds.
 - Rudders and the sails will now be kept in the boats.

Education Programs

WRSC intends to run as much of a sailing education program as possible during the Covid-19 emergency. Depending on the level of reopening, we will execute the following phases of education programs:

While under a Covid-19 state of emergency, all WRSC education programs that do occur will follow guidelines from US Sailing, CBYRA (Chesapeake Bay Yacht Racing Association), ISSA (Interscholastic Sailing Association), Maryland, and Anne Arundel.

Refund Policy

WRSC Cares Initiative



TO ANY JUNIOR FLEET FAMILY STRUGGLING DUE TO COVID-19 WRSC CARES

#BurgeesThatCare **For any registered families who are in a tough spot,**

We will *fully refund your 2020 registration(s) immediately.*
So that you and your family can pull through...

Do not worry, your child(ren)'s spot is still theirs.
We'll hold the spot until you tell us not to.
We'll work out a payment plan if needed.
Email Education@WestRiverSC.com to request this...

We are a sailing community, a family who cares.
In time, we'll all come together once again.
To share our mutual love...

All for the love of sailing... Since 1930

WEST RIVER SAILING CLUB

In the Event of Cancellation

We will provide the following alternative refunds.

1. A full refund
2. Credit towards future classes

We would encourage a tax-deductible donation of refunds to the West River Sailing Foundation.

Safety Measures to Reduce the Spread

The following safety measures will be taken to reduce the chance of spread through WRSC Education Programs. WRSC Staff shall ensure that all measures below will be followed.

1. All WRSC education programs that do occur will follow the guidelines set above in the [“Re-Opening of WRSC & Use Procedures After 5/25/2020”](#) section.
2. Participants will be assigned the same boat throughout their entire session length.
 - a. Only the participant will be allowed to touch their assigned boat
 - i. WRSC staff are an exception to this rule.
3. Time spent on land will be separated in a socially distant manner per Anne Arundel County guidelines.
4. Skipper/Crew Pairings will remain the same throughout the entire session.
5. Session sizes will be at the discretion of the Director of Education

Phases of WRSC Education Programs

The phases of WRSC education programs are intended to mirror the phases enacted by Maryland and Anne Arundel County. However, WRSC will enter each phase at the discretion of the WRSC Board & Director of Education.

Phase One

During Phase One of the “Low Risk” reopenings, outdoor fitness classes will be allowed at some point. As of May 7th, 2020, recreational sailing is included in the list of allowed “exercise” and “fitness” forms; this implies that sailing lessons could be considered a fitness class. In that case, assuming DNR guidelines have not changed, WRSC will begin to offer our education classes in these forms.

Junior Sailing Program

During Phase One, the Junior Sailing Program will not run. The size of classes, exposure of sailing coaches and participants, along with the Summer Program being classified as a “summer camp” prevent any Junior Sailing Program from happening while Under Phase One limitations.

Adult Learn to Sail

During this time, WRSC plans on offering Single-Handed Dinghy Classes in either WRSC Lasers or Sunfishes. The Flying Scots and Albacores will be used for education classes as permitted by guidance to WRSC, at the discretion of the WRSC Board & Director of Education.

Phase Two

During Phase Two, it is expected that the Junior Program will be allowed to operate in some form as “summer camps” will be allowed to operate. Adult Learn to Sail will continue to operate.

Junior Sailing Program

The Junior Sailing Program will operate at Level 3 (See [Level System](#)). The program will operate in single-handed dinghies (Optis, Lasers, Sunfish), double-hand boats (420s) will be allowed at the discretion of the Director of Education and the participants’ Legal Guardians.

Adult Learn to Sail

During this time, WRSC plans on offering Single-Handed Dinghy Classes in either WRSC Lasers or Sunfishes. The Flying Scots and Albacores will be used for education classes as permitted by guidance to WRSC, at the discretion of the WRSC Board & Education Director.

Racing at WRSC during Covid-19 Programs

WRSC intends to run racing as allowed per DNR Guidance while following Maryland and Anne Arundel County guidelines.

Please use the following definitions...

- *Regatta*: a sailboat racing event open to the public (non-members of WRSC) with a series of races. Examples of this are the Dave Irely Regatta and Billy Heintz Regatta.
- *Intra-Club Racing*: intra-club racing are races (or a series of races) that are open to WRSC members only. Examples of this are Friday Night Races and Sunday Series.

Covid-19 Contingency Plan (for Regattas)

WRSC has published a Covid-19 Contingency Plan document that accompanies the Sailing Instructions and Notice of Race for each Regatta.

Intra-Club Racing

Intra-club racing such as the Sunday Series or Friday Night Races will be subject to individual decisions for each event to allow maximum flexibility in running these events. Participants in these events must respect and follow the guidelines as posted in [Re-Opening of WRSC & Use Procedures After 5/25/2020](#) and any other guidelines posted specifically in relation to the event.

Tuesday Night Catamaran Races

The Tuesday Night Catamaran Races are not a WRSC operated event. As such, WRSC has no authority over the operations of these races; WRCRA (West River Catamaran Racing Association) maintains all authority over these races. However for members using the WRSC property for these races, respect and follow the guidelines posted in [Re-Opening of WRSC & Use Procedures After 5/25/2020](#)

Posting of Guidelines in Relation to Specific Events

Event specific guidelines will be posted on WRSC Facebook (@westriversc), the website at <https://www.westriversc.com/racing> under “Regatta Announcement Board”, and the official Notice Board (found on the clubhouse window facing the water).

Resources Used to Produce this Document.

US Sailing

This document stems from the virtual US Sailing Leadership Conference.

- US Sailing Guidance for Junior Sailing Programs
https://cdn.ussailing.org/wp-content/uploads/2020/05/US-Sailing-Guidance-for-Junior-Sailing-Programs-during-COVID-19-Pandemic-003.pdf?fbclid=IwAR3B621zFqg6ulSycCjKdVuJvR2QykUjGXisJJotKhz_8rMzwMAZIN1ZDs0
- Tele-Conferences with US Sailing Leadership and Clubs

State of Maryland

In an effort to be able to complete Contact Tracing in the event of a reported case having a connection with WRSC, all persons are required to “check in” when they enter club property.

- MD Strong, *Reopening*
https://governor.maryland.gov/wp-content/uploads/2020/04/MD_Strong.pdf
- DNR Guidance on Boating
<https://news.maryland.gov/dnr/2020/05/06/frequently-asked-questions-about-governor-hogans-stay-at-home-order/>

Anne Arundel County

In an effort to be able to complete Contact Tracing in the event of a reported case having a connection with WRSC, all persons are required to “check in” when they enter club property.

- Covid-19 Resources
<https://www.aacounty.org/coronavirus/>
- Anne Arundel County Guidelines
<https://www.aacounty.org/coronavirus/road-to-recovery/>

American Camp Association (ASA)

At the recommendation of US Sailing, we are monitoring ASA guidelines

- Covid-19 Resource Center
<https://www.acacamps.org/resource-library/coronavirus-information-camps>

Other Resources

WRSC has also joined in talks with local clubs, CBRYA, and others in coordination and response sharing.

Revisions of this Document

	Beginning Date	End Date	Comments
Version 1.1	5/8/2020	5/25/2020	<i>Presented to Board on 5/18/2020.</i>
Version 1.2	5/25/2020		<i>Approved by Board on 5/25/2020</i>